



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE NHB COMMUNITY GRANTS PANEL

MONDAY 27TH JULY 2015 AT 4.00 P.M.

THE COUNCIL HOUSE, BURCOT LANE, BROMSGROVE

MEMBERS: Councillors S. J. Baxter, L. C. R. Mallett and M. A. Sherrey

AGENDA

1. Welcome
2. Background Information (Pages 1 - 26)
3. Scoring Matrix (Pages 27 - 28)
4. Presentation Timetable (Pages 29 - 30)
5. Summaries of Applications (£4,999 and under) (Pages 31 - 52)
6. Summaries of Applications (£5,000 to £17,400) (Pages 53 - 68)

K. DICKS
Chief Executive

The Council House
Burcot Lane
BROMSGROVE
Worcestershire
B60 1AA

9th July 2015

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NEW HOME BONUS COMMUNITY GRANTS PANEL

Background Information

Following the receipt of a petition at Council in April 2014 the New Homes Bonus Cross Party Working Group was established and met on a number of occasions to discuss the issue and the way forward.

A residents forum was set up and a full presentation on the New Homes Bonus given to over 50 attendees on July 15th 2014. This gave interested parties the opportunity to question officers and members on the level of grant and the basis of calculation for the grant received. The presentation is available on the Council's website under agendas and minutes.

Following this meeting an email address was set up to receive input from any residents in relation to the New Homes Bonus and a 2 week period for comments were advised to Parishes, Councillors and to the public via the press and the Council's website. The Council received almost 150 responses which were collated and discussed by the Working Group.

Officers were then requested by the Working Group to develop a number of options to address the concerns raised, with the aim to propose a scheme that would enable an element of the future New Homes Bonus funding to be allocated for community schemes.

At the Cabinet meeting on 7th January 2015 a proposal from the Working Group was considered which recommended a scheme and the approval of a percentage of the additional New Homes Bonus grant received in 2015/16 to be used to calculate the amount to be allocated to the scheme. This proposal was approved by Cabinet and was then passed to full Council at its meeting on 19th January 2015 where the scheme was approved and the amount to be allocated to the scheme was deferred until the February 2015 meeting as part of the budget setting process. The sum of £87,000 was allocated to the scheme as part of that budget setting process.

Details in respect of the scheme and relevant application forms were then uploaded to the Council's website together with a timeline of the process and deadlines for completed applications.

The purpose of this meeting is to give each applicant an opportunity to present their application and respond to questions from Members, in order for Members to consider whether each application is a) appropriate and b) meets the criteria set down in the New Homes Bonus Community Grants Scheme and detailed in the relevant application forms.

Details of the scoring matrix that will be used are attached at agenda item 3.

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BROMSGROVE DISTRICT COUNCIL

New Homes Bonus Community Grants Scheme

Explanatory Notes



Bromsgrove
District Council
www.bromsgrove.gov.uk

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4. The Council's Strategic Purposes.
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7. What happens if a bid isn't successful?
8. The Grant Application Process Timetable.
9. Contacts and where to find more information.
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1. Introduction - Where does the New Home Bonus come from?

The New Homes Bonus is paid annually by the government as an incentive to communities and councils to welcome new housing. Every year, for a period of six years following the year the house was built, the council receives a grant that is payable on those new homes plus any homes that were empty and have been brought into use.

The New Homes Bonus is announced alongside our annual financial settlement. In two tier areas, like Worcestershire, the bonus is shared between the District Council and the county council (80% / 20%). The District Council therefore receives 80% of the total New Homes Bonus.

The grant is not ring fenced and therefore the Council is free to decide how to use the grant. There has been encouragement from Central Government for the funding to be utilised within communities however this does not form any legislative requirement.

For the financial year 2015/16 the Council has decided to make part of the New Homes Bonus available for a New Homes Bonus Community Grants Scheme.

Bromsgrove District Council has agreed that the allocation available for the scheme is to be £87,000 (25% to be based of the District Council grant which will be received in 2015/16 which is attributable solely to the increase in funding from that received in 2014/15). No allocation will be made from New Homes Bonus that is being paid for previous years.

This Scheme will run for 12 months and be reviewed as part of the budget process for the financial year 2016/17.

2. Who Can Apply for a Grant?

The funding is available for communities that can evidence they have been affected by growth.

The New Homes Bonus Community Grants Scheme is intended for not-for-profit groups, such as voluntary organisations, residents' groups, community groups and associations including Parish Councils within those areas affected. Organisations outside the District may also apply where they are delivering projects/activities that benefit the District.

Grants will not be paid to individuals.

You will need to provide full details of your organisation when completing the application form.

3. What are the Criteria for Awarding a Grant?

Projects should be substantial and sustainable and provide a legacy for the areas in which they are located whilst also being in line with the Council's strategic purposes (detailed at section 4 of these explanatory notes). The key element of these criteria is ensuring that funded projects complement the Council's long term strategic priorities.

Each organisation may bid for up to 20% of the available fund (£17,400) and applications in excess of £5k will need to provide a more detailed application and will need to provide supporting documentation including a business plan. Councillors will not usually consider more than one application from the same organisation within the 12 month period unless they are clearly for separate projects.

Priority will be given to applications according to the following criteria:

- Meet at least one of the Council's strategic purposes (see section 4 for full details.)
- The impact of growth on the relevant area
- Proposals demonstrate the basis of need or demand as well as the benefits
- Projects must be sustainable.
- All applicants agree to acknowledge the Council as a funder of the project.
- All funded projects keep full records of their activities and how the grant has been spent
- Proposals should outline how they will address the impacts (actual and anticipated) of growth.
- The names of other organisations that have approached for funding.
- The total cost and timescales of the project.
- The communities that will be served by the project.
- Support from the Ward Councillor

4. Bromsgrove District Council's Strategic Purposes

Our Strategic Purposes for Bromsgrove



Help me to live my life independently

Help me to be financially independent

Keep my place safe & looking good

Help me find somewhere to live in my locality

Help me run a successful business

Provide good things for me to see, do & visit

Support services enable us to deliver our purposes



Bromsgrove District Council
www.bromsgrove.gov.uk

For more information view the Council Plan at:
<http://www.bromsgrove.gov.uk/cms/council-and-democracy/council-plan.aspx>

5. Who Determines Grant Applications?

Officers of the Council will assess applications to ensure they satisfy the criteria for eligibility, whether any further information is required and whether costs are realistic relative to the proposals and the funds available.

Applications which are clearly ineligible or inappropriate may be rejected with the agreement of the Chairman of the New Homes Bonus Community Grants Panel. Otherwise officers will prepare a report for the Panel, summarising the bid and making a recommendation.

The New Homes Bonus Community Grants Panel, comprising of Councillors (Leaders of each Group) will meet once a year in June. They are supported by officers and the meeting will be held in public.

Applicants will be invited to attend the meeting and have the opportunity to make a short presentation to the Members.

The New Homes Bonus Community Grants Panel will then make a recommendation to the Council's Cabinet. Any interested party can make representations in writing, which will be reported to Cabinet. The Cabinet meetings are also open to the general public.

A full timetable is detailed at section 7 of these explanatory notes and sets out the exact dates of when the invitation for applicants will be opened and the closing date for applications, together with details of when the New Homes Bonus Community Grants Panel recommendations will be considered by Cabinet. Following approval of those recommendations the successful applicants will be contacted and provided with details of when the monies from successful bids will be paid.

6. How Grants are Paid and any Conditions attached to them.

A funding agreement will be signed and will include standard conditions, for example:

- Timescales for the project and a schedule of funding payments
- That the contribution made by the NHB Grants Scheme must be clearly identified to the local community.

Other conditions of funding may be included, depending on the nature of each project. All projects must be completed by the end of the financial year 2016/17 unless otherwise agreed by the New Homes Bonus Community Grants Panel.

If part-funding is agreed proof must be given as to where the other money is coming from.

A payment schedule will be agreed as part of the Funding Agreement for each successful application. Dependent upon the amount of the grant this could be phased to meet the forecast spend of the project or a one off payment for a small project.

Monitoring requirements will be dependent on the size and scale of the project and will be agreed for each individual project as part of the conditions of the funding. Any phased payments would be released subject to satisfactory monitoring/progress.

If the proposed project fails any funding already paid and not utilised must be returned, it cannot be transferred to another project.

7. What Happens if a Bid is not successful?

If a bid is not successful you will be advised and given the reasons. In exceptional circumstances the Panel may request some more information and offer to reconsider the bid at a future meeting.

There is no appeals process, however if you are refused a grant you can still apply for future/alternative projects providing they meet the Council's criteria.

8. The Grant Application Process Timetable

Date Applications Open	Date Applications Close
9.00 a.m Monday 5 th April 2015	5.00 p.m. Friday 29 th May 2015

Date of New Homes Bonus Grants Panel Meeting	Date of Cabinet Meeting
4.00 p.m. Tuesday 30 th June 2015	6.00 p.m. Wednesday 2 nd September 2015

9. Contacts and Where to find more information

New Homes Bonus Community Grants Panel Members

Group Leaders

Supporting Officers

Jayne Pickering - Executive Director, Finance and Resources
Amanda Scarce - Democratic Services Officer

10. Documentation

Application Form - Small grants up to £4.9k

Application Form - Large grants £5k and over

Grants Assessment Criteria and scoring system with guidelines

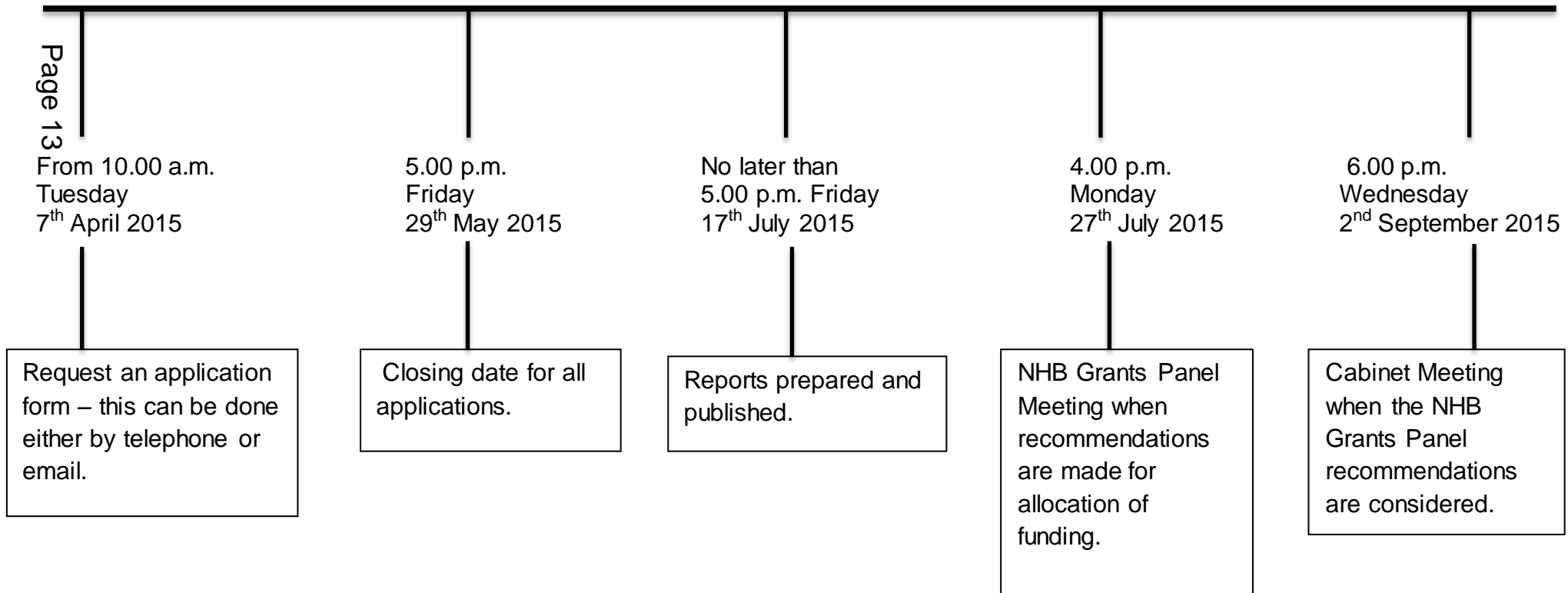
Protocol for NHB Community Grants Panel

Funding Agreement

Monitoring Process

NEW HOMES BONUS GRANT PLANNER 2015

This Planner gives an outline of what we do to your grant application. Read through the guidance notes on our website and you will see what information you need to get together in order to apply. The timeline below shows how long the different processes take. This applies for both grants under £4,999 and between £5,000 and £17,400.



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Bromsgrove District Council – New Homes Bonus Application for Grant £5,000 to £17,400 (maximum)



APPLICATION FORM

Please complete ALL sections of the form; it is not sufficient to refer to attached information. Where questions are not applicable please insert "n/a" in the space provided and explain why. Please refer to the Application Pack for guidance. The closing date for receipt of all applications is 5.00 pm on Friday 29th May 2015. No late applications will be accepted under any circumstances.

GRANT CODE:/15 Total Cost of Project:

Amount of grant applied for: [For Office Use Only]

1. CONTACT DETAILS

GROUP/ORGANISATION:

PERSON SUBMITTING THE APPLICATION:

POSITION IN ORGANISATION:

Address:

..... Post code:

Telephone number: Day: Evening:

Is your organisation aware you are submitting this application? YES NO

How did you find out about the grant scheme:

2. ELIGIBILITY & PROJECT DETAILS

Please evidence how your community has been affected by growth and is therefore eligible for a NHB Grant (including the details of any relevant housing development):

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Please describe in 500-1,000 words (maximum) the details of your project, its business plan, the community need and demand and how they will benefit for it. You should also include details of how the project will address the impact of growth on your community.

Project title:

Description:

(500-1,000
Words max)

Agenda Item 2

When will your project: Start: Finish:

Please attach evidence of local need for this project (e.g. letters, petition, etc)

What are the tenure arrangements for land or property affected by your project?

.....

How long has the lease left to run?

Have you got all necessary permissions (e.g. planning; Environment Agency) for this project to go ahead? YES NO

Provide a full breakdown of the project, item costs and sources of funding. Describe each item and its funding source. If NHB Grant Scheme is to fund the item enter BDC as the source.

Item	Cost
Total	

What will you do if you get less funding than you asked for from the Council?

.....

Will part or all of your project still go ahead if the Council is unable to give you all the funding that you have applied for?

Please tell us what you could achieve if only part of the funding was awarded.

.....

3. GROUP/ORGANISATION DETAILS

If your group or organisation is a branch of, or is affiliated to, any other organisation, please provide details:

Organisation name:

Headquarters' address:

.....

Does your organisation have its own bank account? YES NO

Grants Application March 2015

Agenda Item 2

Is your organisation a registered charity? YES NO

If YES, please provide your registration number:

Is your organisation VAT registered? YES NO

If YES, please provide your VAT registration number:

How many years has your organisation been in existence?

Briefly list your organisation's main aims and objectives:

.....
.....
.....

Please provide the following information about your users (individuals):

resident in Bromsgrove District

resident outside the District

Aged under 18: female male female male

Aged over 18: female male female male

Total: female male female male

4. STRATEGIC PURPOSES FOR 2015

Please state which of the Council Strategic Purposes you believe your project relates to:

.....

5. PROJECT COSTS

What is the total cost of the project? £.....

What amount of grant are you applying for? £.....

How would you use this grant?

.....
.....

How do you intend to provide the balance of funds required for the project?

.....

How many volunteer hours will you contribute to the project?

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Please give details of any other financial assistance requested for this project or grants or funding support your organisation has previously received from the District/Parish Council.

Source	Amount requested	Application status

6. SUPPORTING INFORMATION

What are your organisation's finances and balances?

As at /...../2015 the organisation's balances were £.....

Have any of these funds been committed for anything else? YES NO

If yes, how much and for what? £.....

Please enclose any other information that will support your application (for example: background to the project, details of local support/need for the project, how you intend to involve the community, benefits to Bromsgrove District residents, partnerships, etc).

Ensure the following information is enclosed with this form and tick off all items provided. If you are not enclosing everything requested you MUST explain why as this may invalidate your application.

- Application Form for Grants
- Community Projects Form
- Audited, or independently verified, balance sheets and revenue accounts for the past two years –required from Parish Councils as well as other applicants. **If this is not yet available please supply interim accounts or balance sheet.**
- Copy of your organisation's Rules and Regulations and/or Constitution
- Copies of estimates relating to work for which a grant is sought.
- Where appropriate, plans of proposed work.
- Evidence of local need for the project.

Agenda Item 2

Please feel free to include any other relevant information in support of your application, for example photographs. *The Council reserves the right to request further information if required.*

Signed: Date:

THE CLOSING DATE FOR ALL APPLICATIONS IS 5.00 p.m. on Friday 29th May 2015. Application forms will not be accepted after this date under any circumstances.

7. PAYMENT DETAILS

If your organisation is granted a New Homes Bonus award, the Council will transfer the money direct to your bank account using the Bankers Automated Credit System (BACS). The BACS system is quicker and more secure; you will receive by post a remittance advice slip advising you when the payment will be made. To ensure swift payment of your grant, please provide us with the following information:

Bank Details	
Account Name	
Account Number	
Bank Sort Code	
Bank or Building Society Name	
Building Society Roll Number (if applicable)	

Bromsgrove District Council – New Homes Bonus Application for Grant Under £4,999



APPLICATION FORM

Please complete ALL sections of the form; it is not sufficient to refer to attached information. Where questions are not applicable please insert "n/a" in the space provided and explain why. Please refer to the Application Pack for guidance. The closing date for receipt of all applications is 5.00 pm on Friday 29th May 2015. No late applications will be accepted under any circumstances

GRANT CODE:/15 Total Cost of Project:

Amount of grant applied for: [For Office Use Only]

1. CONTACT DETAILS

GROUP/ORGANISATION:

PERSON SUBMITTING THE APPLICATION:

POSITION IN ORGANISATION:

Address:

..... Postcode:

Telephone number: Day: Evening:

Is your organisation aware you are submitting this application? YES NO

How did you find out about the grant scheme:

2. ELIGIBILITY & PROJECT DETAILS

Please evidence how your community has been affected by growth and is therefore eligible for a NHB Grant (including the details of any relevant housing development):

Agenda Item 2

Please describe in 350 words (maximum) the details of your project including how the community need and demand and how they will benefit for it. You should also include details of how the project will address the impact of growth on your community.

Project title:

Description:

(350 words maximum)

When will your project: Start: Finish:

Please attach evidence of local need for this project (e.g. letters, petition, etc)

What are the tenure arrangements, if applicable, for land or property affected by your project?

.....

How long has the lease left to run?

Have you got all necessary permissions (e.g. planning; Environment Agency) for this project to go ahead? o YES o NO

Provide a full breakdown of the project, item costs and sources of funding. Describe each item and its funding source. If the NHB Grant Scheme is to fund the item enter BDC as the source.

Item	Cost
Total	

What will you do if you get less funding than you asked for from the Council?

.....

Will part or all of your project still go ahead if the Council is unable to give you all the funding that you have applied for?

Please tell us what you could achieve if only part of the funding was awarded.

.....

3. GROUP/ORGANISATION DETAILS

If your group or organisation is a branch of, or is affiliated to, any other organisation, please provide details:

Organisation name:

Headquarters' address:

.....

Does your organisation have its own bank account? YES NO

Is your organisation a registered charity? YES NO

If YES, please provide your registration number:

Is your organisation VAT registered? YES NO

If YES, please provide your VAT registration number:

How many years has your organisation been in existence?

Briefly list your organisation's main aims and objectives:

.....

.....

.....

Please provide the following information about your users (individuals):

resident in Bromsgrove District

resident outside the District

Aged under 18: female male female male

Aged over 18: female male female male

Total: female male female male

4. STRATEGIC PURPOSES FOR 2015

Please state which of the Council Strategic Purposes (as detailed in the notes) you believe your project relates to:

.....

5. PROJECT COSTS

What is the total cost of the project? £.....

What amount of grant are you applying for? £.....

How do you intend to provide the balance of funds required for the project ?

.....

How many volunteer hours will you contribute to the project ?

Please give details of any other financial assistance requested for this project or grants or funding support your organisation has previously received from the District/Parish Council.

Source	Amount requested	Application status

6. SUPPORTING INFORMATION

What are your organisation's finances and balances?

As at /...../2015 the organisation's balances were £.....

Have any of these funds been committed for anything else? YES NO

If yes, how much and for what? £.....

Please enclose any other information that will support your application (for example: background to the project, details of local support/need for the project, how you intend to involve the community, benefits to Bromsgrove District residents, partnerships, etc).

Ensure the following information is enclosed with this form and tick off all items provided. If you are not enclosing everything requested you MUST explain why as this may invalidate your application.

- Application Form for Grants
- Copy of your organisation's Rules and Regulations and/or Constitution
- Evidence of local need for the project.

Please feel free to include any other relevant information in support of your application, for example photographs. *The Council reserves the right to request further information if required.*

Signed: Date:

THE CLOSING DATE FOR ALL APPLICATIONS IS 5.00 p.m. on Friday 29th May 2015. Application forms will not be accepted after this date under any circumstances.

7. PAYMENT DETAILS

If your organisation is granted a New Homes Bonus award, the Council will transfer the money direct to your bank account using the Bankers Automated Credit System (BACS). The BACS system is quicker and more secure, you will receive by post a remittance advice slip advising you when the payment will be made. To ensure swift payment of your grant, please provide us with the following information:

Bank Details	
Account Name	
Account Number	
Bank Sort Code	
Bank or Building Society Name	
Building Society Roll Number (if applicable)	

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SCORING MATRIX

Each Member has been provided with a copy of the attached scoring matrix for each application that will be considered at the meeting.

Members have also had sight of the completed applications and a summary of these has been provided within this agenda pack.

Each application has been allocated a 5 minute time slot where they have the opportunity to present their application and to respond to any questions from Members.

From the information received prior and at the meeting on 27th July Members will then complete the matrix and the information will be collated for each application following the meeting.

NOTE:

It should be noted that a decision as to whether the Panel will recommend any application for consideration by Cabinet at its meeting on 2nd September 2015 will **not** be announced at the meeting on 27th July 2015.

Applicants will be advised of the outcome within 10 working days of the meeting, with the notes and recommendations from the 27th July meeting also being published on the Council's website within 10 working days.

NHB Community Grants Scheme 2015/6

Scoring Matrix

PROJECT NAME:	
Organisation:	
Amount of Funding Requested:	
Aim of Project:	
Location of Project:	

Category	Comments	Points /10
1. Evidence that growth has occurred in the area?		
2. Which Council Strategic Purpose does it meet?		
3. Aims and objectives of the project?		
4. Evidence Project meets local need and has local support?		
5. Evidence that the Project is sustainable and has other funding streams?		

NEW HOMES BONUS COMMUNITY GRANTS PANEL

Timetable for Presentations – 27th July 2015

	Time	Project	Presenter
	4.00 pm	Meeting is opened with introductions and housekeeping together with format for the meeting.	
Bids under £4,999			
1	4.15 pm	Installation of 5 Painted Steel Benches	Cofton Hackett Parish Council
2	4.20 pm	New chairs	Cofton Village Hall
3	4.25 pm	4 New Planters	Cofton Hackett Parish Council
4	4.30 pm	New Junior Cricket Ground	Bromsgrove Cricket Club
5	4.35 pm	Replacement Bus Shelter	Catshill & North Marlbrook Parish Council
6	4.40 pm	Improvements/Replacement/Repairs to Scout Hut	6 th Bromsgrove Scouts
7	4.45 pm	Catshill Village Meadow Multi Use Facility	North West Ward Association
8	4.50 pm	Assistance with Opening Further units	Walton District Guides
9	4.55 pm	Improvements to Toilet Facilities	Belbroughton Recreation Centre
10	5.00 pm	Hopwood Community Centre Improvements	Alvechurch Parish Council
11	5.05 pm	Artificial Wicket	Belbroughton Cricket Club
BREAK – Followed by Bids between £5,000 and £17,400			
1	5.30 pm	Club House Enhancement	Hagley Cricket Club
2	5.35 pm	A Modern Catering Style Kitchen	Belbroughton Church Hall
3	5.40 pm	Improvements to Club Facilities (Phase 1)	Hagley Lawn Tennis Club
4	5.45 pm	Alterations to new venue for youth activities.	Alvechurch Communities Together
5	5.55 pm	Supply and installation of Solar Panels	Catshill Village Hall
6	6.00 pm	New Footway Lighting	Wythall Parish Council

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7	6.05 pm	Refurbishment of Two Rooms to Provide Further Patient Access	Hollyoaks Medical Centre
8	6.10 pm	New Scout Hut	Hagley Ramblers Scout Group
	6.15 pm	Members sum up	
MEETING CLOSED			

NHB Community Grants Scheme 2015/6

APPLICATION SUMMARY – Grants £4,999 and under

PROJECT NAME:	The installation of five Steel Benches
Organisation:	Cofton Hackett Parish Council
Amount of Funding Requested: Total Cost of Project:	£4,999 £4,999
Location of Project:	Various locations in the parish
Aim of Project:	To provide seating throughout the parish due to the increased number of residents walking in the area.

Category	Comments
1. Evidence that growth has occurred in the area?	Details of planning permission granted for new developments in the area provided in the application.
2. Which Council Strategic Purpose does it meet?	No details were included in respect of the Council's strategic purposes.
3. Aims and objectives of the project?	Support and serve the residents of Cofton Hackett.
4. Evidence Project meets local need and has local support?	No further information was provided.
5. Evidence that the Project is sustainable and has other funding streams?	If a reduced amount was received the project would be scaled down. No details of alternative funding streams were provided.
6. Details of any Additional Information Provided	No additional information was provided with the application.

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NHB Community Grants Scheme 2015/6

APPLICATION SUMMARY – Grants £4,999 and under

PROJECT NAME:	Chairs
Organisation:	Cofton Village Hall
Amount of Funding Requested: Total Cost of Project:	£4,800 £4,800
Location of Project:	Cofton Village Hall
Aim of Project:	To provide seating in the Village Hall.

Category	Comments
1. Evidence that growth has occurred in the area?	No details were provided.
2. Which Council Strategic Purpose does it meet?	No details were provided.
3. Aims and objectives of the project?	No details were provided.
4. Evidence Project meets local need and has local support?	No details were provided.
5. Evidence that the Project is sustainable and has other funding streams?	No details were provided.
6. Details of any Additional Information Provided	No additional information was provided.

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NHB Community Grants Scheme 2015/6

APPLICATION SUMMARY – Grants £4,999 and under

PROJECT NAME:	New Planters
Organisation:	Cofton Hackett Parish Council
Amount of Funding Requested: Total Cost of Project:	£4,800 £4,800
Location of Project:	In and around the estate
Aim of Project:	To provide 4 new planters (and plants) in and around the estate

Category	Comments
1. Evidence that growth has occurred in the area?	No details were provided
2. Which Council Strategic Purpose does it meet?	No details were provided
3. Aims and objectives of the project?	No details were provided.
4. Evidence Project meets local need and has local support?	No details were provided
5. Evidence that the Project is sustainable and has other funding streams?	If only a portion of the funding was available then there would be a reduced number of planters purchased.
6. Details of any Additional Information Provided	A written estimate of the cost per planter was attached (£489 + VAT)

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NHB Community Grants Scheme 2015/6

APPLICATION SUMMARY – Grants £4,999 and under

PROJECT NAME:	New Junior Cricket Ground
Organisation:	Bromsgrove Cricket Hockey and Tennis Club
Amount of Funding Requested: Total Cost of Project:	£1,500 £2,500
Location of Project:	Land adjacent to existing site
Aim of Project:	To allow players from additional age groups 9-14 years to play additional midweek and weekends without impacting on senior members.

Category	Comments
1. Evidence that growth has occurred in the area?	Details of significant growth within the area provided within the application.
2. Which Council Strategic Purpose does it meet?	Provide good things for me to see, do and visit.
3. Aims and objectives of the project?	To foster and promote participation in the sport of cricket within the community. The club provide cricket for all sections of the community covering all age groups and abilities.
4. Evidence Project meets local need and has local support?	There are a number of waiting lists for various age ranges together with details of the current membership of the club.
5. Evidence that the Project is sustainable and has other funding streams?	The Club would make every attempt to progress the project through fund raising projects, although this could hamper on going fundraising priorities for existing maintenance and development of facilities. It would still go ahead but with certain aspects may not be as effective or a delayed start beyond the 2016 cricket season.
6. Details of any Additional Information Provided	A number of photos were provided in respect of work that has already been carried out by volunteers to clear the land.

Agenda Item 5

Application 4

	<p>A copy of the cricket club's constitution was also included.</p> <p>Details of the current balances were also provided together with brief details of expenditure.</p>
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NHB Community Grants Scheme 2015/6

APPLICATION SUMMARY – Grants £4,999 and under

PROJECT NAME:	Replacement Bus Shelter
Organisation:	Catshill & North Marlbrook Parish Council
Amount of Funding Requested: Total Cost of Project:	£4,900 £4,900
Location of Project:	Adjacent to MuiMui Takeaway on A38
Aim of Project:	To provide smarter more modern bus shelters for waiting passengers and to encourage use of public transport and to improve the perception of the surrounding area. The overall project is the replacement of a bus shelters on the A38 within the Parish's boundary.

Category	Comments
1. Evidence that growth has occurred in the area?	Details of a new housing development in the area were provided.
2. Which Council Strategic Purpose does it meet?	Keep my Place safe and Looking Good.
3. Aims and objectives of the project?	Represent the area of Catshill and North Marlbrook, provide and deliver appropriate services and improve the quality of life for residents within the area.
4. Evidence Project meets local need and has local support?	A mini survey had been carried out and details were provided with the application
5. Evidence that the Project is sustainable and has other funding streams?	If the application is unsuccessful then it will be funded from the parish, but would take longer to complete.
6. Details of any Additional Information Provided	Photographic evidence was provided together with a written estimate for the replacement shelter.

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NHB Community Grants Scheme 2015/6

APPLICATION SUMMARY – Grants £4,999 and under

PROJECT NAME:	Improvements/Replacement of Scout Hut
Organisation:	6 th Bromsgrove Scout Group (Catshill)
Amount of Funding Requested: Total Cost of Project:	£4,500 £4,500
Location of Project:	Lingfield Walk
Aim of Project:	Improvements/repairs to Scout Hut and store room and replace/acquire a substantial amount of equipment due to increased membership of group.

Category	Comments
1. Evidence that growth has occurred in the area?	Full details of the housing developments in the surrounding areas were provided within the application form.
2. Which Council Strategic Purpose does it meet?	<ul style="list-style-type: none"> • Provide good things for me to see do and visit • Keeping my place safe and looking good <p>Evidence to support these strategic purposes was also included.</p>
3. Aims and objectives of the project?	To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities, by participating in a diverse range of activities, working in teams, learning by doing and thinking for themselves.
4. Evidence Project meets local need and has local support?	Evidence of waiting lists to join the various groups was provided.
5. Evidence that the Project is sustainable and has other	The Group would need to re-consider requirements and be selective about what it can

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funding streams?	afford, If only part of the fund was awarded they would still be able to operate, however it would impact on the range and type of activities they could offer the young people. Other funding streams would be explored.
6. Details of any Additional Information Provided	Details of the scheme had been provided by Councillor Helen Jones, together with details of the volunteer hours of the group. The Scouts policy, organisation and rules were included together with other supporting documentation. The Parish Council has committed to providing funding.

NHB Community Grants Scheme 2015/6

APPLICATION SUMMARY – Grants £4,999 and under

PROJECT NAME:	Catshill Village Meadow Multi Use Facility
Organisation:	North West Ward Association
Amount of Funding Requested: Total Cost of Project:	£2,560 £2,560
Location of Project:	Catshill
Aim of Project:	In order for the building to be used to its full potential to support the community users (including football teams and parish council, street theatre) further equipment needs to be installed/purchased.

Category	Comments
1. Evidence that growth has occurred in the area?	Details of the development in Church Road were provided with the application.
2. Which Council Strategic Purpose does it meet?	<ul style="list-style-type: none"> • Provide good things for me to see and do • Keep my place safe and looking good
3. Aims and objectives of the project?	To promote and encourage the spiritual, recreational and educational welfare of the people in North West Ward.
4. Evidence Project meets local need and has local support?	Attendance at annual events which fund the facility and regular use and support from local groups.
5. Evidence that the Project is sustainable and has other funding streams?	The Group could continue to offer use of the current facilities but it is anticipated that there would be reduced interest.
6. Details of any Additional Information Provided	Details of the group, which is a registered charity, were provided, together with its constitution. Details of fund raising from previous years was also provided, which was in respect of the new building.

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APPLICATION SUMMARY – Grants £4,999 and under

PROJECT NAME:	Funding to open further units
Organisation:	Walton District Guides
Amount of Funding Requested:	£4,999
Total Cost of Project:	£4,861.63
Location of Project:	
Aim of Project:	Sufficient funds to open further units and provide equipment to cover the increased number of girls attending. (A list of the equipment required was included within the application.)

Category	Comments
1. Evidence that growth has occurred in the area?	No details provided
2. Which Council Strategic Purpose does it meet?	None were highlighted within the application.
3. Aims and objectives of the project?	Build girls confidence and raise their aspirations.
4. Evidence Project meets local need and has local support?	The Guides have waiting lists as do Rainbows and Brownies.
5. Evidence that the Project is sustainable and has other funding streams?	Local fund raising would take place and the number of units/amount of equipment would be revised in line with the reduction in funds.
6. Details of any Additional Information Provided	Details of the scheme had been provided by Councillor Rachel Jenkins. A copy of an online petition supporting this and other applications in the Hagley area was included within the application.

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APPLICATION SUMMARY – Grants £4,999 and under

PROJECT NAME:	Upgrade of toilet block Kitchen facilities
Organisation:	Belbroughton Recreation Centre
Amount of Funding Requested: Total Cost of Project:	£4,999 £27,396
Location of Project:	Belbroughton
Aim of Project:	Upgrade of toilet blocks and kitchen facilities to benefit the residents of Belbroughton who use the facilities, including junior football, keep fit classes and annual events such as the Scarecrow Weekend.

Category	Comments
1. Evidence that growth has occurred in the area?	Full details of the housing developments in the local area were included within the application.
2. Which Council Strategic Purpose does it meet?	Keep my place safe and looking good
3. Aims and objectives of the project?	The purpose of the charity is the use of the Recreation Centre in the provision of facilities for recreation and other leisure time occupation in the interests of the social welfare of the inhabitants of the parish of Belbroughton and with the object of improving their conditions of life.
4. Evidence Project meets local need and has local support?	No specific details were provided.
5. Evidence that the Project is sustainable and has other funding streams?	If there was a reduced amount of funding provided, the kitchen extension would be prioritised to enable it to increase the rental income.
6. Details of any Additional Information Provided	A copy of the group's constitution, latest annual report and accounts and estimate for the project were also enclosed with the application.

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APPLICATION SUMMARY – Grants £4,999 and under

PROJECT NAME:	Hopwood Community Centre Improvements
Organisation:	Alvechurch Parish Council
Amount of Funding Requested:	£2,500
Total Cost of Project:	£2,923
Location of Project:	Hopwood Village
Aim of Project:	Enhanced facilities for those with disabilities, improved security and safety facilities and post improvement internal decoration.

Category	Comments
1. Evidence that growth has occurred in the area?	Detailed evidence was provided on the applications form in respect of housing developments in the last 5 years.
2. Which Council Strategic Purpose does it meet?	No details of the exact Council strategic purposes covered by the project were included within the application.
3. Aims and objectives of the project?	<ul style="list-style-type: none"> • To provide compliance with the Disability Discrimination Act. • Improved redecoration will reduce the level of future maintenance costs to the Parish Council. • Improved building security and external lighting will reduce risk of damage and burglary and make visiting during the evening safer. • The enhanced facility will improve experience for visitors and hopefully increase usage.
4. Evidence Project meets local need and has local support?	There are a number of local groups currently using the building and it is anticipated that this will increase following the improvements. It is also use for family parties etc and the improvements will also help to increase this usage and income stream.

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5. Evidence that the Project is sustainable and has other funding streams?	The need for on going maintenance will be reduced, but will be funded by Alvechurch Parish Council, as owners of the building.
6. Details of any Additional Information Provided	A detailed business proposed was attached providing information on current usage and conditions and anticipated benefits the improvements would bring. The form also detailed significant balances, half of which was detailed as ring fenced capital.

NHB Community Grants Scheme 2015/6

APPLICATION SUMMARY – Grants £4,999 and under

PROJECT NAME:	Artificial Wicket
Organisation:	Belbroughton Cricket Club
Amount of Funding Requested: Total Cost of Project:	£4,700 £11,994
Location of Project:	Belbroughton
Aim of Project:	By installing a new artificial practice wicket it will create sufficient space to address the increased number of people wishing to participate in the sport.

Category	Comments
1. Evidence that growth has occurred in the area?	An increased number of both adult and junior memberships. The Club works with the locals schools who have informed them that pupil numbers will greatly increase as a result of new developments and as a result of this the number of people wishing to access the provision will increase.
2. Which Council Strategic Purpose does it meet?	Providing people with good things to see, do and visit.
3. Aims and objectives of the project?	To foster and promote the participation in the sport of cricket within the community, providing facilities for playing cricket, opportunities for recreation, coaching and completion.
4. Evidence Project meets local need and has local support?	<ul style="list-style-type: none"> • Address the issues created by the new housing development and allow the club to deliver the following benefits to the local community: • 2,400 children from local schools will gain access to modern practice facilities and coaching. • 400 members of youth groups, voluntary and

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	<p>community organisations and other cricket clubs will also have access to the facilities and coaching.</p> <ul style="list-style-type: none">• 250 Junior and senior members of the Club will have access to these facilities and coaching.• Reduce levels of social deprivation and anti-social behaviour.• Increased levels of confidence, self-esteem and community involvement.
5. Evidence that the Project is sustainable and has other funding streams?	<p>The club has extensive links to the local community, particularly with local schools, where club coaches regularly visit. A number of voluntary and community groups also hold meetings at the club and it is used annually as part of the village Scarecrow week and other events.</p> <p>The balance of funding has already been secured through a grant application to the England & Wales Cricket Board.</p>
6. Details of any Additional Information Provided	<p>Details of the Cricket Club's constitution and final accounts was provided with the application.</p> <p>Letters of support were also provided by the Head Teachers of the local schools, the local MP and Parish Council.</p> <p>A written estimate of the cost of the work to be carried out was also included.</p>

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APPLICATION SUMMARY – Grants between £5,000 and £17,400

PROJECT NAME:	Clubhouse Enhancement
Organisation:	Hagley Cricket Club
Amount of Funding Requested: Total Cost of Project:	£17,400 £27,000
Location of Project:	Grounds of Hagley Hall, Hagley Park
Aim of Project:	To improve the clubhouse facilities (club room, kitchen bar and storage areas) to bring up to current requirements and standards, including improving access or disabled people.

Category	Comments
1. Evidence that growth has occurred in the area?	Full details provided on application form in respect of housing developments past and present.
2. Which Council Strategic Purpose does it meet?	<ul style="list-style-type: none"> • Help me live my life independently • Provide good things for me to see, do and visit • Keep my place safe and looking good <p>Full details of how these Strategic Purposes are met were included on the application form.</p>
3. Aims and objectives of the project?	<p>To foster and promote the sport of amateur cricket at all levels within the community and within the sport, providing opportunities for recreation, coaching and competition.</p> <p>Full details of the Cricket Club's rules and aims and objectives were provided with the application form.</p>
4. Evidence Project meets local need and has local support?	<p>Increased membership and waiting list. This is for all age groups and both male and female. Together with increased use of the club house by the local community.</p> <p>Further details provided within the application.</p>

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<p>5. Evidence that the Project is sustainable and has other funding streams?</p>	<p>A full project plan was provided together with details of the Club's annual accounts for the previous 2 years.</p> <p>Further funding is being sort from Corporate and other sponsorship and fund-raising activities.</p> <p>Grans from Sport England and the ECB will also be applied for.</p> <p>300 volunteer hours have already been accessed including project management and planning areas.</p>
<p>6. Details of any Additional information provided.</p>	<p>Full details of the improvements were provided including copies of layout plans and estimate. Details were also provided of the current balances and other financial commitments.</p>

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APPLICATION SUMMARY – Grants Between £5,000 and £17,400

PROJECT NAME:	A Modern Catering Style Kitchen
Organisation:	Belbroughton Church Hall
Amount of Funding Requested: Total Cost of Project:	£17,400 £30,000
Location of Project:	Belbroughton Church Hall
Aim of Project:	To provide a catering style kitchen which is hygienic and fit for everyday use including outside caterers together with ensuring floors and surfaces can be easily cleaned and maintained and ensure it meets the required Health and Safety standards.

Category	Comments
1. Evidence that growth has occurred in the area?	Full details provided on application form in respect of housing developments.
2. Which Council Strategic Purpose does it meet?	No specific strategic purpose was stated on the application form.
3. Aims and objectives of the project?	To maintain the facilities at the Church Hall to a high standard and to ensure that it acts as a village hall for all age groups in Belbroughton and surrounding areas.
4. Evidence Project meets local need and has local support?	With the construction of new homes within the village the aim is to encourage new families to share in the enjoyment of village life and become supporters of the Church Hall, in order to protect the hall for future generations.
5. Evidence that the Project is sustainable and has other funding streams?	The business plan is to provide a facility which fits the needs of users both regular and occasional, through various function hire (his is the largest source of income) in order to maintain it's as a community venue for years to come. The balance of the cost will be funded from the

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	<p>organisations own funds.</p> <p>Approximately 100 volunteer hours will contribute to the project.</p>
<p>6. Details of any Additional Information Provided</p>	<p>A full estimate of the work to be carried out, together with the unaudited financial statement for 2013 was included within the application together with details of the groups which regularly use the village hall.</p> <p>As at 31st March 2015 there were significant uncommitted balances within the organisation's accounts.</p>

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APPLICATION SUMMARY – Grants between £5,000 and £17,400

PROJECT NAME:	Improvements to Hagley Lawn Tennis Club Facilities (Phase 1)
Organisation:	Hagley Lawn Tennis Club Hereford and Worcestershire LTA)
Amount of Funding Requested: Total Cost of Project:	£17,400 £165,000
Location of Project:	Hagley Catholic School (Academy)
Aim of Project:	The funding from BDC will enable the Tennis Club to address the most urgent and essential aspects of the improvements proposed; toilet/ washroom facilities, installation of electricity supply to the existing clubhouse and provision of new nets and posts.

Category	Comments
1. Evidence that growth has occurred in the area?	Full details provided on the application form in respect of housing developments within the area.
2. Which Council Strategic Purpose does it meet?	<ul style="list-style-type: none"> • Help me live my life independently • Provide good things for me to do, see and visit. <p>Full details of how these Strategic Purposes are met were included within the application.</p>
3. Aims and objectives of the project?	To provide the facilities for the playing of tennis for the residents of Hagley and its environs. To encourage play and expertise in the game in the young people of the locality.
4. Evidence Project meets local need and has local support?	It is believed that the lack of the toilet/washroom facilities is having a detrimental effect on the tennis club's participation in league and inter-club competitions, and reduces the club's ability to attract potential new members when neighbouring clubs can offer far better amenities in terms of playing conditions and club facilities.

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<p>5. Evidence that the Project is sustainable and has other funding streams?</p>	<p>The wider improvement project will be subject to a grant application to Sports England.</p> <p>Committee members and others already provide substantial volunteer time to run the existing club</p>
<p>6. Details of any Additional Information Provided</p>	<p>A copy of the yearly audited accounts was provided together with a written estimate of the cost of the work to be carried out and a copy of the agreement with the school and a supporting letter from them.</p> <p>Details of the decrease in membership from 260 in 1987 to 57 in 2015 were also provided together with details as to the reasons for this decrease – as detailed briefly in section 4 of this summary.</p>

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APPLICATION SUMMARY – Grants between £5,000 and £17,400

PROJECT NAME:	New Facilities
Organisation:	Alvechurch Communities Together (ACT)
Amount of Funding Requested: Total Cost of Project:	£17,400 £19,800
Location of Project:	Alvechurch Sports & Social Club
Aim of Project:	To carry out alterations to a bar area to be used for the young people, including access to toilet area, foyer partitions, alterations to main room and games room and alterations to outbuilding for storage. Finally, to ensure that the kitchen area meets appropriate health and safety standards.

Category	Comments
1. Evidence that growth has occurred in the area?	Details of housing developments within the area were included within the application form.
2. Which Council Strategic Purpose does it meet?	No details were provided on the application form.
3. Aims and objectives of the project?	To provide somewhere for the children to meet and to provide education and training in practical areas. If the organisation are to continue to provide services for the youth of the village it is necessary to find premises where the children can meet in the evenings in a safe and pleasant environment.
4. Evidence Project meets local need and has local support?	The application states that the number of children using the Lounge has grown mainly due to new housing in the area.

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<p>5. Evidence that the Project is sustainable and has other funding streams?</p>	<p>The Lounge was set up 7 years ago and continually increased the work it carries out with the young people and the number involved, currently around 60.</p> <p>Funding has been previously received from Worcestershire County Council and various fund raising events.</p> <p>The organisation relies heavily on volunteers.</p>
<p>6. Details of any Additional Information Provided</p>	<p>Details provided on the application form in respect of Alvechurch Sports & Social Club stating that is it striving to become more of a community asset than in the past. They allow their car park to be used for public parking and a day nursery is held there and run evenings for the elderly.</p>

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APPLICATION SUMMARY – Grants between £5,000 and £17,400

PROJECT NAME:	Supply and Installation of Solar Panels
Organisation:	Catshill Village Hall Trust
Amount of Funding Requested: Total Cost of Project:	£10,000 £10,008
Location of Project:	Catshill Village Hall
Aim of Project:	In order to reduce the long term running costs the project consists of the installation of 16 solar panels on the roof of the hall to generate electricity to supply the Halls consumption and divert any surplus to the National Grid.

Category	Comments
1. Evidence that growth has occurred in the area?	Details of additional housing developments in and around Catshill were detailed on the application form.
2. Which Council Strategic Purpose does it meet?	There was no reference on the application for to any of the Council's strategic purposes.
3. Aims and objectives of the project?	To provide a venue for the residents of Catshill to have meetings, celebrations in a safe, clean environment at a cost that is affordable by all.
4. Evidence Project meets local need and has local support?	Details of the number of people using the Village Hall were provided within the application form. Catshill Village Hall is one of very few sites in the village which can be used to hold meetings and celebrations of all kinds.
5. Evidence that the Project is sustainable and has other funding streams?	To enable the Hall to continue to charge fair hire rates in the foreseeable future without the burden of ever increasing utility costs. Any surplus electricity generated will be diverted to the National Grid for which payment will be

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	received.
6. Details of any Additional Information Provided	<p>A written estimate of the cost of the solar panels was included with the application.</p> <p>A copy of the income and expenditure account for 2014/15 was also included.</p>

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APPLICATION SUMMARY – Grants between £5,000 and £17,400

PROJECT NAME:	New Footway Lighting
Organisation:	Wythall Parish Council
Amount of Funding Requested: Total Cost of Project:	£7,381 £9,881
Location of Project:	Tilehouse Lane, Majors Green
Aim of Project:	To install two new footway lighting columns on Tilehouse Lane, Majors Green, between its junction with Haslucks Green Road/Peterbrook Road and the Solihull boundary at Whitlocks End.

Category	Comments
1. Evidence that growth has occurred in the area?	Full details provided on the application form in respect of housing developments.
2. Which Council Strategic Purpose does it meet?	It was stated on the application form that this was not applicable.
3. Aims and objectives of the project?	The only information available is as detailed in Aim of Project above.
4. Evidence Project meets local need and has local support?	The Parish Council strongly considers that ti install the two lights in this location would be a great safety issue not only for pedestrians but also motorists.
5. Evidence that the Project is sustainable and has other funding streams?	County Councillor Stephen Peters has pledged to provide £2,500 towards the cost from his divisional funds.
6. Details of any Additional Information Provided	Written confirmation of pledge from Councillor Peters, emails of support for project from other parish councillors and diagram of area together with written estimate of cost. Unaudited accounts for 2014/15 were also attached, which appear to show a significant balance in the general fund.

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APPLICATION SUMMARY – Grants between £5,000 and £17,400

PROJECT NAME:	Refurbishment of two rooms to provide further patient access
Organisation:	Hollyoaks Medical Centre
Amount of Funding Requested: Total Cost of Project:	£15,000 £15,000
Location of Project:	Hollyoaks Medical Centre, Wythall
Aim of Project:	The room refurbishment will include the renewal of flooring and redecoration and provision of suitable equipment in order to meet the CQC requirements and standards.

Category	Comments
1. Evidence that growth has occurred in the area?	Full details of the new housing development within the area were included within the application.
2. Which Council Strategic Purpose does it meet?	No specific reference was made to the Council's strategic purposes.
3. Aims and objectives of the project?	The provision of good quality care for all patients delivered in a clean, suitably equipped and safe environment.
4. Evidence Project meets local need and has local support?	The current facilities at Hollyoaks Medical Centre cannot cope with the increase in demand from the new developments. To work well modern general practice requires a high quality environment from which services can be provided. It is important that premises have facilities close to patients and users with equality of access.

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5. Evidence that the Project is sustainable and has other funding streams?	The only alternative form of funding highlighted on the form was that the funds would try to be found from within the practice.
6. Details of any Additional Information Provided	A significant sum was included within the application in respect of uncommitted balances. Information on the number of residents using the Medical Centre was also provided. The ward councillor had provided information to the Medical Centre in respect of the availability of the NHB grants scheme.

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APPLICATION SUMMARY – Grants between £5,000 and £17,400

PROJECT NAME:	Scout Hut Improvements/Replacement (Phase 1)
Organisation:	Hagley Ramblers Scout Group
Amount of Funding Requested: Total Cost of Project:	£17,400 £350,000
Location of Project:	Scout Hut, Hagley
Aim of Project:	This grant would be used for the initial phase of the project which will involve the removal of the existing Scout Hut which has an asbestos roof. The cost of removing the roof and demolishing the Hut is approximately £20,000.

Category	Comments
1. Evidence that growth has occurred in the area?	Full details of the new developments within the local area were provided on the application form.
2. Which Council Strategic Purpose does it meet?	<ul style="list-style-type: none"> • Keep my place safe • Providing good things for me to do, see and visit • Help me live my life independently (Health and wellbeing) <p>Detailed information was provided as to how these strategic purposes could be met.</p>
3. Aims and objectives of the project?	Scouting offers a diverse range of activities and opportunities that challenge young people to be the best they can be physically, emotionally, spiritually and morally. The purpose is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.
4. Evidence Project meets local need and has local support?	There is current a waiting list of some 36 children. With a large number of adult volunteers. The project will also allow disabled access to the Hut, which is currently not available.

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	The Guides also have a waiting list of 41 girls.
5. Evidence that the Project is sustainable and has other funding streams?	Grants from both the National Lottery and Veolia will also be applied for and local trade people and builders will be approached with the request for donations of labour and materials. Currently an architect, building surveyor and chartered surveyor are on the Executive Committee and have put in many voluntary hours getting to the planning pre-application stage.
6. Details of any Additional Information Provided	Copies of the accounts for 2013/14 were provided as part of the application, together with a detailed project plan in respect of the new building.